**Want to become a member of ATIXA?**

**Fill in the {brackets} and leverage this letter template to   
justify your professional membership with our organization!**

Dear {insert supervisor or Department/Division Head name},

I am interested in exploring a membership with [The Association of Title IX Administrators](https://atixa.org/) (ATIXA) and would like to share with you why I believe membership with this organization would be a valuable investment in my professional development, as well as a commitment to fostering and advancing gender equity within {insert institution name}.

Founded in 2011, ATIXA’s mission is to provide a professional association for school and college Title IX Administrators who are interested in serving their districts and institutions more effectively. ATIXA serves thousands of members across the nation, and continues to be the primary source for training and certification to school and campus Title IX administrators and investigators.

One of their key services is keeping members current on the ever-changing world of Title IX regulation, enforcement, and litigation. This invaluable benefit of ATIXA membership is delivered through their association of professional colleagues and the experts who serve as the ATIXA executive team and advisory board. Together this network provides support and resources needed to tackle the challenges of compliance posed by Title IX every day.

All levels of membership in ATIXA would provide {insert institution name} and me access to:

* The best source materials, trainings, and certifications on Title IX
* Title IX legal updates
* An active and pertinent professional listserv providing direct access to experts in the field
* Weekly newsletters

I would like to request that {insert institution name} consider a membership with ATIXA at the {insert membership level} level. This level of membership would provide additional benefits such as: ([All levels of ATIXA Membership](https://atixa.org/join/))

* {insert benefit}
* {insert benefit}

I would like to set up a call or meeting with you to discuss approval for this membership. Thank you for your time in advance, and I look forward to discussing this with you soon.

Sincerely,

{insert name}