

Title IX and Equity Compliance Specialist

University of Illinois at Chicago (UIC)

The University of Illinois at Chicago (UIC) is one of the top five most diverse campuses in the nation and a national leader among urban, public higher education institutions in providing access to underrepresented students. UIC believes diversity is a strength that contributes to the success of our students, staff, faculty, and institutional research. As a Research 1 institution, UIC is focused on eliminating disparities in health, education and economic opportunity. UIC remains committed to increasing access to education, employment, programs and services for all, including maintaining an environment free from discrimination and harassment and a commitment to promoting an organizational culture and structure that honors diversity through integration of the principles of access, equity and inclusion.

The Office for Access and Equity, is seeking to hire a Title IX and Equity Compliance Specialist. This individual must be invested in social justice, equity, and inclusiveness. The desired candidate will develop, implement and ensure compliance with Title II, Title VII, Title IX, Section 504, and other Equal Opportunity laws at the State and Federal levels and University policies. This individual will also assist with campus regulatory compliance efforts including: provide training and outreach; receive and investigate complaints of discrimination and harassment to determine violation(s) of University policies; make recommendations for findings and resolutions; and assist in the implementation of protocols and procedures.

At minimum, the qualified candidate must hold a Bachelor's Degree in a related administrative, business, liberal arts, or social sciences discipline, Master's Degree or JD preferred; and possess a minimum of two years' of experience conducting investigations and collecting and analyzing evidence to reach a conclusion. Research and analysis and analytical writing experience required. The candidate must have knowledge of Section 504, Title II, Title VII, Title IX, civil rights, affirmative action, and equal opportunity laws and regulations required. Knowledge of the Americans with Disabilities Act of 1990, as amended; experience in a Higher Education environment or at a public institution; previous experience in working on cases with OCR, EEOC and IDHR; and familiarity with University policies and procedures are preferred.

Salary commensurate with experience but in the range of \$60,000- 75,000 yearly.

For fullest consideration, applications must be received by **March 13, 2020** at jobs.uic.edu/job-board/job-details?jobID=129818 and must include a *cover letter, resume and writing sample*.

The University of Illinois conducts background checks on all job candidates upon acceptance of contingent offer of employment. Background checks will be performed in compliance with the Fair Credit Reporting Act.

The University of Illinois at Chicago is an affirmative action, equal opportunity employer that has a strong institutional commitment to the principle of diversity and is particularly interested in receiving applications from a broad spectrum of people, including members of ethnic minorities, women, covered veterans, and individuals with disabilities.

