This position coordinates the College's compliance efforts and responsibilities under Title IX. The position coordinates all responses to complaints involving Title IX-related matters; including intake, interim measures, investigation, the hearing process and outcomes. Additionally, the Title IX Coordinator identifies, assesses and addresses the impact of patterns on the campus climate.

**Job duties include but are not limited to the following:**

- Coordinate all responses to complaints involving Title IX-related matters; including intake, interim measures, investigation, the hearing process and outcomes. Identify, assess and address the impact of patterns on the campus climate.
- Oversee the centralized review, investigation, and referral of cases through the appropriate institutional processes.
- Prepare and analyze incident reports for review by the Dean.
- Plan, host, implement and oversee college-wide training and prevention programs for faculty, staff, and students related to Title IX.
- Recruit, train, and supervise investigators and hearing board members.
- Work with campus partners to ensure that the campus climate and environment, both in and out of the classroom, are inclusive, equitable, safe, and welcoming for all faculty, staff and students.
- Develop and implement assessment procedures for institutional Title IX initiatives, including sexual assault and domestic violence prevention, and gender equity programming.
- Work with the Dean of Students, Counseling Center, Campus Safety, Student Support Team and other campus units to develop the necessary resources and Title IX training for the Rhodes Community.
- Teach up to 4 courses or workshops per year that are related to Title IX awareness.
- Advise students and participate in Open Rhodes as needed.
- Other duties as assigned.
- Regular attendance is an essential function to perform the duties of this position.

**Job Requirements:**

- JD or advanced academic degree in related fields (including, but not limited to Psychology, Sociology, Social Work, Education, or Gender and Sexuality Studies) or advanced degree in higher education administration, Social Work or related field required.
- Must have a minimum of five years of progressively responsible experience in a legal, student conduct, student life, Title IX or related field.
- Experience with a liberal arts college, an understanding of academic culture, and alignment with the college's cultural values (for example, on questions of diversity, on the value of service and activism) preferred.
- Independent scholarship on Title IX-related topics preferred.
- Must have the ability to prioritize and manage multiple projects.
• Must be proficient with Microsoft Office.
• Position requires evening and weekend work. Requires flexibility to work weekends, evenings and travel when necessary.

A complete application includes a cover letter, a resume and the names of three references.

Rhodes offers an excellent benefits package and a great working environment. We are an equal opportunity employer with a commitment to diversity in the workforce.

Apply Here: http://www.Click2Apply.net/3pr7bcvdhx9fxs7t

PI117753366