**Job no:** 496508  
**Position type:** full-time  
**Location:** Lewisburg, PA  
**Categories:** Student Affairs

Bucknell University's Interpersonal Violence Prevention Coordinator/Title IX Investigator assumes primary leadership across campus for coordinating and facilitating prevention education and bystander intervention programs addressing sexual misconduct, relationship violence, and stalking.

This person will assist the Title IX Coordinator in providing prompt and effective action when complaints of sex discrimination or harassment are reported. Under the guidance of the Title IX Coordinator, they are responsible for investigating complaints; directing and implementing institutional response efforts; and leading informal resolutions needed to address instances of discrimination and harassment and prevent their recurrence.

**Job Duties:**
The Interpersonal Violence Prevention Coordinator/Title IX Investigator will:
*Lead the Speak UP Bucknell program, including recruiting, training, advising, and supervising the student group of approximately 50 students that serve as Bucknell University's Peer Educators.*
*Engage in strategic planning for an ongoing, comprehensive, systemic approach to preventing and addressing sexual misconduct, relationship violence, and stalking, as well as encouraging healthy relationships at Bucknell.*
*Organize prevention or educational workshops for all first-year students.*
*Facilitate dialogue about consent, boundaries, and healthy sexuality that empowers individuals and the greater Bucknell community.*
*Develop, implement, expand, and enhance programs aimed toward preventing sexual misconduct, relationship violence, and stalking, consistent with all legal obligations and taking into consideration federal guidance and best practices.*
*Conduct regular needs and outcome assessments for the planning and evaluation of prevention education programming.*
*Provide training for faculty and staff (including student staff) serving in roles on campus which place them in a position to be helpful to survivors of sexual misconduct, relationship violence, and stalking, and who may have reporting requirements relative to the Clery Act.*
*Assist the Title IX Coordinator in educating the campus community about the University's policies and procedures related to sex discrimination (which includes sexual misconduct), relationship violence, and stalking.*
*Collaborate and build relationships with colleagues in other relevant offices/departments, including but not limited to Athletics, Bucknell Student Health, the Counseling & Student Development Center, the Office of Residential Education, Fraternity and Sorority Affairs, Women's Resource Center, and academic departments such as Women's & Gender Studies.*
*Collaborate and build relationships with colleagues in the Office of General Counsel regarding the University's legal obligations in connection with sexual misconduct, relationship violence, and stalking.*
*Coordinate Take Back the Night, Red Flag Campaign, Sex Week and several other programming initiatives.

*Serve as a consultant to campus constituents on educational issues related to sexual assault, relationship violence, and stalking.

*Obtain, develop, and distribute print and electronic educational materials (posters, brochures, website, social media, etc.) or other passive programming efforts that address sexual misconduct, relationship violence, and stalking.

*Assist in the annual review, revision, and regular maintenance of the web resources that address sexual misconduct, relationship violence, and stalking.

*Remain current on information and news pertaining to sexual assault, relationship violence, and stalking, as well as related prevention efforts. This includes engaging in professional development to maintain best practices.

*Provide on-going communication to keep the campus community informed regarding the progress of the sexual misconduct and relationship violence prevention work and related campus climate changes.

*Assist the Title IX Coordinator with investigations into complaints of sex discrimination; directing and implementing institutional response efforts; and leading informal resolutions, as assigned.

*Serve on divisional and University committees as appropriate.

*Attend all departmental and divisional meetings and retreats.

*Perform other duties as assigned.

**Minimum Qualifications:**

*Master's degree in Higher Education, Public Health, Social Work, or other relevant professional field

*Demonstrated experience with Title IX, educational program planning and assessment

*Knowledge of and demonstrated experience relevant to healthy sexuality, sexual misconduct prevention, and/or dating violence prevention education

*Demonstrated experience and/or knowledge of working with underserved communities, including but not limited to students of color, LGBTQ students, international students, and students with intersecting identities

*Strong commitment to student growth and development

*Ability to work collaboratively and successfully across cultures and styles at all levels of the organization

This individual must be able to work independently, communicate effectively and creatively through written and oral presentations, and work evenings and weekends as needed.

**Preferred Qualifications:**

*Three years experience in a relevant field

*Demonstrated experience working with college students

**Work Type:**

full-time

**About Bucknell**
Founded in 1846 and located along the banks of the Susquehanna River in historic Lewisburg, Pa., Bucknell University is an undergraduate-focused institution that stands uniquely at the intersection of top-ranked liberal arts, engineering and management programs. Our students choose from more than 50 majors and 60 minors in the arts, engineering, humanities, management, and natural and social sciences, as well as extensive global study, service-learning and research opportunities. Bucknell's 3,600 undergraduate and 100 graduate students enjoy a low 9:1 student-faculty ratio and exceptional opportunities to collaborate with faculty mentors. Bucknell's beautiful 450-acre campus includes first-rate facilities and is home to more than 90 percent of its students. Residential life is vibrant with about 150 student-run organizations, 27 NCAA Division I athletic teams, a robust arts culture, and a strong student commitment to community and global service work.

Bucknell is committed to fostering an environment that embraces diversity, equity and inclusion, and we seek candidates who will contribute to a climate that supports the growth and development of a diverse campus community. The University provides equal opportunity without regard to race, color, gender, gender identity, gender expression, sexual orientation, age, religion, national or ethnic origin, marital status, veteran status or disability in admissions, employment and in all of its educational programs and activities. We encourage individuals from historically underrepresented groups to apply.

The Community
Located in central Pennsylvania, Lewisburg features a variety of restaurants, beautiful Victorian homes, the restored art deco Campus Theatre (owned by the University), charming shops and boutiques, and the Barnes and Noble at Bucknell University Bookstore. About 33,000 residents live in the region. The city of Williamsport is about a 30-minute drive from campus, and Penn State University's main campus is about an hour away, as is Harrisburg, Pennsylvania's state capital. Bucknell is about three hours from New York City, Philadelphia, Baltimore and Washington, D.C. The cost of living here is low compared to that of major U.S. cities and suburbs. Bucknell's surroundings yield fresh produce, cultural activities and events, and many opportunities for outdoor activity on the Susquehanna River and in the nearby state parks and forests. The Lewisburg Area School District receives excellent reviews for its schools at all grade levels. Lewisburg Area High School is consistently ranked among the top 50 high schools in Pennsylvania for SAT scores and statewide exams.

Advertised: 21 Jan 2020 Eastern Standard Time
Applications close:

Apply Here: [http://www.Click2apply.net/5gfx323sgn66qqvp](http://www.Click2apply.net/5gfx323sgn66qqvp)

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