

Situated on the Gulf Coast of Florida and Sarasota Bay, New College is a nationally recognized, selective public residential honors college with a 10:1 student/faculty ratio. Students are intellectually independent and highly motivated. Undergraduate research/creative work has a central role in the curriculum, and a senior thesis/project is required of all students. New College is committed to excellence in undergraduate teaching and research and encourages collaborative student-faculty scholarship. (www.ncf.edu). It's no surprise that we're consistently named a Best Buy school by Forbes and Princeton Review, who recognize our intellectually rigorous academic program, affordable tuition, and numerous financial aid and scholarship opportunities for our students from 40 states and 25 countries. The College is currently accepting applications for a Deputy Title IX Coordinator.

The Deputy Title IX Coordinator will manage the daily responsibilities associated with gender-based misconduct and discrimination, harassment and retaliation complaints (DHR), including investigations involving Title IX policy violations that affect students. S/he will develop an investigation plan for each case: contact all involved parties and provide them with information about the investigation process; interview complainants, respondents, and witnesses; act as a neutral party through all aspects of investigation and ensures a fair and neutral process for all parties; advise complainants and respondents of their rights and responsibilities; identify appropriate College policy and process to resolve complaints in a prompt and equitable manner, and provide copies of same to complainants and respondents; provide resource referrals to students who could benefit from additional support; maintain a high level of confidentiality on all proceedings; conduct follow-up on any evidentiary issues.

The Deputy Coordinator of Title IX, ADA, & EEO will manage the college's outreach & awareness campaigns, training programs and prevention efforts pertaining to Title IX, ADA, and EEO issues. This position will be responsible for conducting prompt, equitable and impartial investigations of ADA, EEO and Title IX related complaints. Lastly, this position will help foster and maintain a campus environment free from all forms of discrimination, harassment and violence.

NCF is committed to the principles of equal educational and employment opportunities for, and nondiscrimination towards applicants and employees with respect to race, color, religion, age, disability, sex, marital status, national origin, sexual orientation, gender identity, gender expression, and veteran status, as provided by law, and in accordance with NCF's respect for personal dignity. It is NCF's goal to create and maintain a work and study environment that is positive and free of unlawful discrimination. Further, NCF encourages the recognition of diversity of its population and seeks to promote delivery systems, curricula activities, and programs that reflect this diversity in all facets of life at NCF.

Review of applications will begin immediately and will continue until the position is filled. For more information and to apply, visit www.ncf.edu/employment.