

Title IX Investigator

Position Overview

Baylor University is seeking a conscientious professional as a Title IX Investigator in the Department of Governance, Risk, and Compliance. This position is responsible for collecting the relevant facts when a Title IX incident is reported, and is tasked with writing a formal, comprehensive summary of the findings in each incident. Additionally, this position will manage the day-to-day responsibilities of the university's Title IX compliance obligations, and work with students groups to ensure students are knowledgeable of their options and resources as they relate to reporting or filing a Title IX complaint. This position reports to the Title IX Coordinator.

The successful candidate for this position will have:

- Experience conducting investigations
- Demonstrated knowledge of Title IX and VAWA
- Prior knowledge and experience handling issues related to gender based violence
- Strong critical thinking skills
- Professional level writing skills
- The ability to manage the stress associated with working with sensitive issues of violence and trauma

Qualifications

A Bachelor's Degree, three years of relevant work experience, and a Christian faith are required. A Master's degree and seven years of relevant work experience are preferred.

The Baylor Experience

Working at Baylor is so much more than simply having a job! As part of the Baylor family, employees not only receive a comprehensive benefits package that includes medical and dental insurance, generous time off, and fantastic automatic retirement contributions*, they also get to *experience* Baylor.

- Experience the culture of working for an institution consistently ranked as a “Great College to Work For” by The Chronicle of Higher Education
- Experience a mission driven organization based on a strong Christian commitment (baylor.edu/about)
- Experience Baylor academics with outstanding tuition remission for staff and qualified dependents*
- Experience our beautiful campus with access to libraries, museums, and recreational facilities such as our fitness center, athletic courts, an indoor swimming pool, and the Baylor marina to name a few
- Experience our great dining facilities and enjoy an employee discount
- Experience Baylor athletics with reduced admission or free access to athletic events
- Experience Baylor through many more wonderful events and programs that take place on campus each year

*For more details and eligibility requirements, please visit www.baylor.edu/hr

To Apply

View the full position description: [Title IX Investigator](#). Please submit an on-line application at <https://jobs.baylor.edu> along with a cover letter and resume.

About Baylor

Baylor University is a private Christian university and a nationally ranked research institution, consistently listed with highest honors among [The Chronicle of Higher Education's "Great Colleges to Work For."](#) Chartered in 1845 by the Republic of Texas through the efforts of Baptist pioneers, Baylor is the oldest continuously operating university in Texas. The university provides a vibrant campus community for over 16,000 students from all 50 states and more than 80 countries by blending interdisciplinary research with an international reputation for educational excellence and a faculty commitment to teaching and scholarship. Baylor is actively recruiting staff who support our mission as we pursue our bold vision, *Pro Futuris*.

Baylor University is a private not-for-profit university affiliated with the Baptist General Convention of Texas. As an Affirmative Action/Equal Opportunity employer, Baylor is committed to compliance with all applicable anti-discrimination laws, including those regarding age, race, color, sex, national origin, marital status, pregnancy status, military service, genetic information, and disability. As a religious educational institution, Baylor is lawfully permitted to consider an applicant's religion among its selection criteria. Baylor encourages women, minorities, veterans and individuals with disabilities to apply.

www.baylor.edu

Apply Here: <http://www.Click2Apply.net/66tdgpfh72>