

## **Student Equity and Compliance Manager (Administrator I), Student Affairs**

California State University San Marcos seeks an exceptional individual with the qualifications and experience to serve as the Student Equity and Compliance Manager. Under the general supervision of the Associate Vice President for Student Engagement & Equity (AVPSEE) / Title IX Coordinator / Deputy Discrimination, Harassment, and Retaliation (DHR) Administrator for students at California State University San Marcos (CSUSM), the Student Equity and Compliance Manager will play an essential leadership role in the University's education, prevention, training, investigation and adjudication of DHR cases involving students as complainants, respondents or both. The position is particularly focused on gender equity concerns, including but not limited to sexual violence, sexual harassment, dating/domestic violence and stalking. While compliance is an essential responsibility of the position, the Student Equity and Compliance Manager is an instrumental leader and collaborator to a safe, fair, respectful, and responsive campus culture.

### **CALIFORNIA STATE UNIVERSITY SAN MARCOS: AN OVERVIEW**

CSUSM is located in North San Diego County just 10 miles east of the beautiful Pacific coast and less than 40 miles north of downtown San Diego. California State University San Marcos (CSUSM) is a modern, forward-thinking university, fueled by the collective innovation and determination of a transformational team. CSUSM is one of the largest employers in North San Diego County, where people are proud to come to work and be a part of something great. Our unwavering commitment to a "People First" philosophy supports a culture in which every employee is a leader, "empowered to decide, change and shape our future."

We offer an excellent benefits package which includes medical, dental, vision, long term health care, retirement plans, educational assistance, life insurance, paid holidays, and generous vacation and sick leave benefits. CSUSM is a recipient of the Chronicle's 2014 Great College to work for. We're looking for high impact employees to join our team. If you have what it takes - come grow with us at CSUSM!

### **MAJOR RESPONSIBILITIES:**

- a. Leadership/Management
- b. Strategic Planning
- c. University/Community Partnership
- d. Functional/Oversight Management

### **MINIMUM REQUIREMENTS:**

- a. Bachelor's degree in related field plus four years of progressively responsible work experience as a as a sexual violence prevention and intervention specialist or experience conducting complex investigations within a college or university setting
- b. Preferences:
  - Master's Degree, Doctorate in Counseling, College Student Personnel Services, Higher Education Leadership or related field, or Juris Doctorate.

- Work experience in an academic setting, ideally Public Higher Education.

**SALARY AND POSITION STATUS:**

- a. Full-time position with benefits
- b. Salary Range: Commensurate with Experience, Knowledge & Skill. This position is an Administrator II in the Management Personnel Plan (MPP). MPP positions serve at the pleasure of the President.
- c. This position is subject to a background check including, but not limited to, employment verification, education verification, reference checks and criminal record checks. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position
- d. The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- e. This position is a “designated position” in the California State University’s Conflict of Interest Code. The incumbent in this position is required to file Conflict of Interest forms subject to the regulations of the Fair Political Practices Commission.

**FILING DEADLINE/APPLICATION PROCEDURES:**

This position is open until filled with a first review of applications beginning April 22, 2016. For assurance of full consideration, applications and supporting material should be submitted by 11:59pm on April 21, 2016.

For more information about the University, visit the campus website at <http://www.csusm.edu>. To apply please visit: <http://apptrkr.com/777034>.

Direct your questions to: Human Resources (760) 750-4418

*California State University, San Marcos is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, color, religion, national origin, sexual orientation, gender, marital status, age, disability or veteran's status.*