Title IX Coordinator Foundations:
Sex-Based Harassment for Higher Education
Training & Certification Course Agenda

Description:
Title IX Coordinator Foundations: Sex-Based Harassment for Higher Education is one of two foundational courses in ATIXA’s Title IX Coordinator curriculum for higher education practitioners. This two-day course provides foundational knowledge and skills necessary to oversee and implement policies, procedures, and practices that are compliant with Title IX and VAWA Section 304, as well as other applicable intersecting laws.

ATIXA’s expert faculty members will introduce participants to Title IX compliance oversight responsibilities and guide participants through an in-depth exploration of each stage of ATIXA’s recommended approach to the Resolution Process.

Participants engage with ATIXA faculty members who share examples, explain best practices from their own professional experiences, and answer participants’ questions to cultivate the critical knowledge and confidence Title IX practitioners need to do this challenging and complex work on a day-to-day basis.

In combination with the included Title IX Fundamentals online pre-learning experience, Sex-Based Harassment for Higher Education meets both the Title IX and VAWA Section 304 training requirements for participants.

Learning Outcomes:
After completing this course, participants will be able to…

- Determine which Title IX jurisdiction, definition, and process requirements apply to a report or complaint
- Explain the role of the Title IX Coordinator at each phase of the Resolution Process from intake through appeal
- Identify areas of regulatory flexibility to understand both the baseline of compliance and the ceiling of best practices
- Identify elements of Clery Act/VAWA compliance that intersect with Title IX compliance
- Identify policy and process overlaps within the institution and recommend solutions for eliminating confusion and/or duplication
- Develop recordkeeping protocols that meet regulatory requirements
Course Topics

**Title IX Compliance Oversight**
- Title IX and Equity
- Title IX Compliance Oversight
- Title IX Training
- Federal Courts

**Title IX Scope and Definitions**
- Retroactivity
- Title IX Scope
- Sex-Based Harassment Definitions
- Consent
- Retaliation
- ATIXA Model Policy Definitions

**Title IX Resolution Process Overview**

**Reports, Complaints, and Institutional Knowledge**
- Knowledge
- Reporting Obligations
- Confidential Employees
- Party and Witness Privacy Concerns
- Mandatory Reporting
- Reporting Exceptions
- Complaints
- TIXC-Initiated Complaints
- Complaint Considerations
- Interacting with Law Enforcement

**Evaluation**
- Title IX Jurisdiction
- Education Program or Activity
- Disciplinary Authority
- Downstream Effects
- Outreach
- Intake
- Supportive Measures
- Emergency Removal
- Administrative Leave
- Dismissals and Dismissal Appeals
- Informal Resolution

**Investigation**
- Two-Track Grievance Process
- Section 106.45 Investigation Overview
- Section 106.46 Investigation Overview
- Investigation Principles Applicable to Sections 106.45 and 106.46
  - Investigation Steps
  - Determining a Basis for Investigation
  - Investigation Scope
  - Investigation Strategy
  - G.A.S. Framework
  - Understanding Evidence
  - Credibility

**Decision-Making**
- Section 106.45 Decision-Making
  - Standard of Proof
- Section 106.46 Decision-Making
- Potential Decision-Making Models
- Decision-Making Principles Applicable to Sections 106.45 and 106.46
  - Written Determinations
  - Sanctions and Remedies

**Appeals**
- Appeal Grounds
- Appeal Decision-Maker and Outcomes
- Recordkeeping

**Clery Act/VAWA Section 304 Intersections**

**Policy Management**
- Notice of Non-Discrimination
- Title IX Policy and Procedures
- Policy and Procedure Development
Assessing the Title IX Program
- Building the Title IX Team
- Assessing the Title IX Team

Prevention
- What is Prevention?
  VAWA Prevention Programming
- VAWA Training

Climate Surveys
- Climate Survey Structure
- Preview: VAWA Climate Survey

Trauma-Informed Practices

Minors and Title IX
- Minors on Campus
- Common Challenges
- Camps and Programs: Significant Assistance
- Sample Policy

Note: Training will include one morning and one afternoon break (approximately 15 minutes each) and a one-hour lunch break. Training start and end times for in-person events are determined by the host site. All virtual training sessions take place from 11 AM – 6 PM ET unless otherwise specified.