ATIXA Managing Intake, Jurisdiction, and Dismissals Workshop Agenda

Description:
In this interactive half-day workshop, participants learn best practices with respect to (1) managing intake more effectively; (2) using an initial evaluation to inform jurisdictional determinations; and (3) how to document the results of an initial evaluation, including any dismissal decisions, referrals, and appeals that can result.

Next, there will be an applied learning opportunity through a series of scenarios to explore the topics discussed in the first half of the workshop. The workshop will wrap up with interactive discussion of the case studies, advanced techniques, and pitfalls to avoid.

Learning Outcomes:
After completing this workshop, participants will be able to…
- Implement best practices for intake meetings
- Evaluate a report of sex-based harassment and determine first steps
- Evaluate whether a report falls within Title IX jurisdiction or a different institutional/district policy
- Determine whether a dismissal of a report is appropriate under the circumstances
- Properly document the initial evaluation phase

Workshop Topics

Reports, Complaints, and Intake
- Complaints
- Intake Best Practices & Considerations
- Supportive Measures

Jurisdiction
- Jurisdiction in 2024 Regulations
- Subject to Disciplinary Authority
- Downstream Effects

Dismissal
- Discretionary Dismissals
- Dismissal Notification & Appeal
Charging
- Charging
- Charging: Pattern and Joint Allegations
- Charging: Title IX
- Overlapping Charges
- Charging: Other Laws

Case Studies

Note: Workshops do not include a standard break. Participants are welcome to eat and/or drink during the workshop and step away for other needs as necessary. Workshop start and end times for in-person events are determined by the host site. All virtual workshops take place from 11 AM – 3 PM ET unless otherwise specified.