Description:
Title IX Hearing Advisors is a partial day course focused on the skills needed to serve as an effective Advisor. This course will address the scope and function of Advisors, understanding resolution procedures, post-investigation expectations, pre-hearing expectations, bias and conflict of interest concerns, questioning rules, strategy of cross-examination, effective and respectful cross-examination techniques, and interacting with the hearing chair. This course will be helpful to Advisors chosen by the parties, as well as Advisors appointed by the institution.

Learning Outcomes:
Participants will be able to…
- Explain the overall arc of a Title IX resolution process from beginning to end
- Describe the role of the Advisor at each phase of the Title IX resolution process
- Identify potential impacts of serving as an Advisor based on other institutional roles/responsibilities or involvement in a specific complaint
- Recognize whether their advisee’s rights are being upheld in the Title IX resolution process
- Conduct questioning in a hearing, including cross-examination of the other party and any witnesses, within the bounds of the Title IX regulations and institutional policy
- Understand how to navigate the appeal phase in a Title IX resolution process, including raising concerns about procedural issues

11:00 AM – 4:00 PM

Overview: Advisor Rights and Roles in Title IX Proceedings
- Decision-Maker Responsibilities
- Decision-Maker Competencies

Know the Process
- Advisee Rights
- Who’s Who in the Title IX Process
- Procedural Steps, Supportive Measures, and Ensuring Fairness

The Advisor’s Role Pre-Hearing
- Intake and Dismissals
- Investigation and Investigation Report
- Pre-Hearing Interactions
- Informal Resolution

**The Advisor’s Role at the Hearing**
- Hearing Overview
- Questioning and Cross-Examination
- Determination of Responsibility
- Written Determinations

**The Advisor’s Role Post-Hearing**
- Appeals
- Recordkeeping
- Day of the Hearing

**Title IX Team Expectations**
- Conflict of Interest and Bias
- Training Minimums and Materials
- Confidentiality and Privacy

**When Things Don’t Go According to Plan**
- Addressing Procedural Defects

Note: Training will include one morning and one afternoon break (approximately 10 minutes each) and a 30-45-minute lunch break. Training start and end times for in-person events are determined by the host site. All virtual training sessions take place from 11 AM – 4 PM ET unless otherwise specified.