ATIXA Revising Policies Seminar Agenda

Description:
Policy must evolve to stay consistent with the times, including growing state and federal law and case law, as well as changing behavior mores. Although a significant amount of policy is relatively standardized based on legal requirements and industry standards, institutions and districts have some discretion to fill the gaps. This seminar will provide a framework and foundation for confidently managing policy development as a Title IX Coordinator or administrator involved in policy development and revision.

ATIXA’s expert faculty members draw upon their years of internal and external education policy development experience to help guide participants through a discussion of best practices and pitfalls to avoid. The seminar will begin by grounding participants in the Title IX Coordinator’s role in policy development, including how to manage an inclusive, yet efficient policy revision process, and tips and routines to ensure that policies are compliant with Title IX and VAWA Section 304 (as applicable), as well as other state and local requirements.

The seminar will also cover Title IX’s publication and posting requirements. Participants will learn a framework for managing the “human element” of policy work, including leveraging stakeholder relationships and effective training on policy issues across districts or institutions. Lastly, this seminar will identify common policy-related gaps and challenges observed by ATIXA’s experts, allowing you to stay ahead of the curve.

Learning Outcomes:
After completing this seminar, participants will be able to…
- Lead/guide district or institutional Title IX policy development efforts
- Ensure your district or institution is meeting Title IX’s posting and publication requirements
- Understand the source of policy requirements that affect districts, schools, and institutions at the federal and state levels
- Navigate relationships with stakeholders to support efficient and effective policy development
- Confidently train district, school, or institutional colleagues regarding policy and procedural requirements
- Address commonly identified pitfalls and gaps to improve policies and procedures
Seminar Topics

Role of Title IX Coordinator in Policy Development
- Up-to-date and Complete
- Sources of Policy Requirements
- Overlap of Various Policies
- Policy vs. Procedure vs. Protocol
- Continuous Improvement
- Orientation to ATIXA’s Model Policies and Procedures

Publication and Posting Requirements
- Title IX Requirements
- Best Practices
- Recordkeeping and Cataloging

Politics, Processes, and People
- Stakeholders and Decision-makers
- Understanding the Process for Revising Institution/District Policy and Procedures
- Bringing Policy into Compliance
- Effective Training on Policy and Procedures

Common Policy Pitfalls from the ATIXA Trenches
- “Attempted” Forms of Misconduct
- Collateral Misconduct
- Impact and Mitigation Statements
- Character Evidence

Note: Seminars do not include a standard break. Participants are welcome to eat and/or drink during the seminar and step away for other needs as necessary. Seminar start and end times for in-person events are determined by the host site. All virtual seminars take place from 12:00 – 2:00 PM ET unless otherwise specified.