ATIXA Informal Resolution Foundations for K-12 Education
Training & Certification Course Agenda

Description:
Informal Resolution Foundations for K-12 Education is designed to provide K-12 schools and districts with the core elements needed to successfully implement a form of informal resolution within their Title IX resolution process. This one-day certification course will introduce attendees to ATIXA’s Informal Resolution Framework and provide orientation to key foundational elements undergirding any decisions to offer informal resolution to resolve Title IX complaints. Faculty will guide participants through two case studies to permit an opportunity to practice the concepts presented in the course.

Learning Outcomes:
After completing this training, participants will be able to…
- Distinguish between the different types of Informal Resolution (IR) that could be incorporated within school processes
- Explain the parameters around Informal Resolution required by Title IX regulations
- Connect the major phases of an Informal Resolution Process to each other
- Evaluate the appropriateness of Informal Resolution for individual complaints
- Facilitate a basic negotiated agreement for a complaint

Course Topics

Informal Resolution & Title IX
- Title IX and Equity
- Essential Compliance Elements
- The IX Commandments
- 2024 Title IX Final Rule
- Applicability
- Review: Sex Discrimination and Sex-Based Harassment Definitions
- IR Within the Title IX Regulations
- Notice

Informal Resolution Overview
- Informal Resolution Goals and Foundations
- Complaints and Conflicts
- Sources of Conflict
- IR Benefits
- Contextual Considerations
- Three-Party Model
- Timing
- Common Off-Ramps for IR

**Determining Availability and Appropriateness**
- Key Values
- Considerations for Informal Resolution

**Informal Resolution Structures and Implementation: Cross-Cultural Considerations**
- Cross Cultural Considerations for Informal Resolution Implementation
- Cultural Competence
- Trauma and Culture
- Culture and Conflict Resolution
- Intersectionality
- Recognizing and Addressing Bias in the Informal Resolution Process

**ATIXA’s Informal Resolution Framework**
- Supportive Resolution
- Educational Conversation
- Accepted Responsibility
- Alternative Resolution Options

**Alternative Resolution Process**
- Who Should Facilitate?
- Parents/Guardians’ Role(s)
- Advisors
- Intake
- Positions, Interests, and Needs
- Intake Meeting Structure
- Evaluation Frameworks
- Preparation Meetings
- Facilitation
- Process Closure
- Resolution Agreements
- Unsuccessful Resolution

**Process Considerations**
- Setting the Tone
- Policy Considerations
- Process Structure Considerations
▪ Facilitation Structure Consideration
▪ Privacy Considerations
▪ Notetaking
▪ Information Admissibility in the Administrative Resolution Process
▪ Record Retention

Note: A training day will include one morning and one afternoon break (approximately 15 minutes each) and a one-hour lunch break. Training start and end times for in-person events are determined by the host site. All virtual training sessions take place from 11 AM – 6 PM ET unless otherwise specified.