



## **ATIXA Informal Resolution Foundations for K-12 Education Training & Certification Course Agenda**

### **Description:**

Informal Resolution Foundations for K-12 Education is designed to provide K-12 schools and districts with the core elements needed to successfully implement a form of informal resolution within their Title IX Grievance Process. This one-day certification course will introduce attendees to ATIXA's Informal Resolution framework and provide orientation to key foundational elements undergirding any decisions to offer informal resolution to resolve Title IX complaints. Faculty will guide participants through case studies to permit an opportunity to practice the concepts presented in the course.

### **Learning Outcomes:**

After completing this training, participants will be able to...

- Distinguish between the different types of Informal Resolution (IR) that could be incorporated within school processes
- Explain the parameters around Informal Resolution required by Title IX Regulations
- Evaluate the appropriateness of Informal Resolution for individual complaints
- Facilitate a basic negotiated agreement for a complaint

## **Course Topics**

### **Informal Resolution & Title IX**

- Title IX Statute
- The IX Scope and Applicability
- Essential Compliance Elements
- Historical OCR Informal Resolution Guidance
- IR Under the Title IX Regulations
- Procedural Requirements and Recommendations
- IR Notice
- Timing
- Title IX Formal Grievance Process Overview
- Common Off-Ramps for IR

### **Informal Resolution Overview**

- Informal Resolution Benefits and Foundations
- Complaints and Conflicts
- Sources of Conflict
- Contextual Considerations

- Three-Party Model

### **Determining Availability and Appropriateness**

- Key Values
- IR Considerations

### **ATIXA's Informal Resolution Framework**

- Supportive Resolution
- Accepted Responsibility
- Alternative Resolution Options
- Conflict Coaching
- Facilitated Dialogue
- Shuttle Negotiation
- Mediation
- Restorative Practices

### **Informal Resolution Structures and Implementation: Cross-Cultural Considerations**

- Cross Cultural Considerations for Informal Resolution Implementation
- Trauma and Culture
- Dynamics of Sex-Based Violence
- Culture and Conflict Resolution
- Approaches to Conflict Resolution
- Recognizing and Addressing Bias in the Informal Resolution Process

### **Alternative Resolution Process**

- Who Should Facilitate?
- Parents/Guardians' Role(s)
- Alternative Resolution Process
- Intake
- Positions, Interests, and Needs
- Intake Meeting Structure
- Evaluation Framework
- Preparation Meetings
- Facilitation
- Process Closure
- Resolution Agreements
- Unsuccessful Resolution
- Non-Compliance with Agreements

### **Process Considerations**

- Setting the Tone
- Policy Considerations
- Process Structure Considerations
- Facilitation Structure Consideration
- Privacy Considerations
- Advisors
- Notetaking
- Information Admissibility in the Formal Grievance Process
- Record Retention

Note: A training day will include one morning and one afternoon break (approximately 15 minutes each) and a one-hour lunch break. Training start and end times for in-person events are determined by the host site. All virtual training sessions take place from 10 AM – 5 PM ET unless otherwise specified.