



ATIXA Civil Rights Investigator Level Three Training & Certification Course Sample Agenda

Description:

Civil Rights Investigator Level Three is a practical training that is clinical in nature, focusing on participants' ability to deploy advanced civil rights investigation techniques with the comfort and excellence of a skilled professional.

Working in teams and groups, investigators will hone all of the key techniques of investigation by working with difficult witnesses, advisors, and complaints with unexpected twists. This training meets both the Title IX and VAWA Section 304 training requirements for participants, whether you are a full-time investigator or have investigation responsibilities in addition to other duties.

Learning Outcomes:

Participants will be able to...

- Explain the Title IX investigation process to parties and witnesses
- Describe how bias can impact an investigation
- Identify information to seek during an investigation
- Develop relevant questions for parties and witnesses
- Determine when it is necessary to re-interview a party or witness

Days 1 & 2
11:00 AM – 6:00 PM

Bias & Prejudice Exercise

Logistics Review

Explaining Your Process

Interviewing the Complainant

Respondent Interview Exercise

Note: Civil Rights Investigator Three has a very fluid schedule depending upon how the participants choose to engage in the exercises. Each training day will include one morning and one afternoon break (approximately 15 minutes each) and a one-hour lunch break. Training start and end times for in-person events are determined by the host site. All virtual training sessions take place from 11 AM – 6 PM ET unless otherwise specified.