**ATIXA Title IX Coordinator for Healthcare Educators and Providers**

**Training & Certification Course Sample Agenda**

**Description:**
Title IX Coordinator for Healthcare Educators and Providers is a specialized version of ATIXA’s introductory certification course in the Title IX Coordinator curriculum. This course focuses on foundational law, evolving case law, regulations, and sub-regulatory guidance. ATIXA recommends that all Title IX Coordinators and Administrators working in healthcare education – whether that be in technical school, college, university, clinical, or hospital settings – complete this course.

Faculty will address the distinct areas of complexity faced by practitioners in multi-jurisdictional healthcare settings and industry standards for compliance in healthcare education. Attention will be given to determining jurisdiction and other steps of the initial assessment process when a complaint is received. The faculty will also incorporate realistic scenario examples and case studies to allow participants to practice applying their knowledge with the guidance of expert faculty.

**Learning Outcomes:**
After completing this training, participants will be able to…

- Explain the Title IX Coordinator’s responsibility at each phase of the resolution process
- Evaluate their Title IX Team structure for strengths, weaknesses, and additional needs
- Coordinate overlapping policies when necessary
- Review a formal complaint and determine:
  - When do Title IX and/or other policies apply
  - Which entity(s) has jurisdiction
  - Appropriate application of supportive measures
  - Coordination of multiple entities’ responses
- Discuss the impact of Title IX, VAWA Section 304, and relevant case law on compliance requirements
- Develop recordkeeping protocols that meet regulatory requirements
Title IX Team Roles & Responsibilities
- Sample Team Structure
- Title IX Coordinator
- Investigator
- Decision-Maker
- Informal Resolution Facilitator
- Training the Team

Title IX Overview & History
- Text of the Law
- The Road to Title IX
- Where We are Today
- Key Title IX-Related Issues
- Essential Compliance Elements
- The IX Commandments

Significant Cases

The OCR & Title IX
- OCR’s Role
- Civil Lawsuits vs. Administrative Actions
- OCR Guidance
- OCR Resources

Clery Act Amendment: VAWA Section 304

When Does Title IX Apply?
- OCR’s Role
- Civil Lawsuits v. Administrative Actions
- OCR Guidance
- OCR Resources
Creating and Implementing Appropriate Policy and Procedures

- Required Definitions
- ATIXA Definitions
- Consent Construct
- Navigating First Amendment Protections

Day 2
11:00 AM – 6:00 PM

Oversight and Coordinating Prompt and Equitable Grievance Procedures

- The Process
- Promptness
- Equity
- Clery: VAWA Section 304

Coordinating Overlaps

- Student Policies, Employee Policies, Faculty Policies
  - Potential Processes
  - Title IX and Title VII
  - One Policy-Two Processes
- Internships, Externships, Rotations, and Residencies
  - Multi-Jurisdictional Settings
  - The Jurisdiction-O-Meter
  - When Jurisdiction Doesn’t Attach

Point Person for Reports and Complaints

- Notice, Reporting, and Confidentiality
- Initial Assessment
- Supportive Measures
- Mandatory and Discretionary Dismissals
- Emergency Removal

Coordinating Informal Resolution

- Regulation Requirements
- Types of Informal Resolution
- Informal Resolution Considerations
Supervising Investigations
- Title IX Coordinator's Role
- When to Investigate
- Who Should Investigate
- Role of Law Enforcement

Elements of an Investigation
- 10 Steps
- Investigation Strategy
- Rights of the Parties
- Understanding Evidence
- Credibility
- Investigation Report
- G.A.S. Framework
- Credibility
- Evidence & Report Review

Coordinating the Decision-Making Stages
- Title IX Coordinator's Role
- Standard of Evidence
- Making a Determination

Ensuring Compliance with Final Sanctions
- Sanctioning Considerations
- Assuring Compliance
- Common Sanctions

Coordinating the Appeal Process
- Appeals
- Appeal Grounds
- Appeal Process

General Title IX Compliance Oversight
- Stop, Prevent, & Remedy
- Assessing Compliance
- Recordkeeping & Documentation

Note: Each training day will include one morning and one afternoon break (approximately 15 minutes each) and a one-hour lunch break. Training start and end times for in-person events are determined by the host site. All virtual training sessions take place from 11 AM – 6 PM ET unless otherwise specified.